

**AT RISK YOUTH (ARY)
CHILD IN NEED OF SERVICES (CHINS)**

**FORMS FOR
CONTEMPT OF COURT PROCEEDINGS**

After an ARY or CHINS order is entered, any legal party may set a hearing for the court to consider whether or not a violation of the court order has occurred and whether a party should be held in contempt of court for that violation.

THIS IS A PETITIONER-DRIVEN ACTION AND YOU ARE REPRESENTING YOURSELF. IT IS YOUR RESPONSIBILITY TO BE SURE ALL FORMS ARE FILLED OUT COMPLETELY AND IN BLUE OR BLACK INK ONLY OR THEY WILL BE REJECTED.

****PLEASE DO NOT TAKE THIS PACKET APART!!****

All hearings will be held Monday through Thursday at 1:30 p.m. in front of the Court Commissioner or Superior Court Judge.

Drop off all completed paperwork at:

Probation Department Reception
Denney Juvenile Justice Center
2801 – 10th Street, Everett, WA 98201.

Paperwork may be dropped off at any time between 8:00 a.m. & 5:00 p.m. Monday – Friday (except for Holidays). The packets are picked up and prepared only once per day, Monday – Thursday @ 11:30 a.m. & Friday @ 10:00 a.m. If your paperwork is submitted after these times, they will be picked up and prepared on the following business day.

Your copies will be available for pick up between 4:00 pm and 5:00 p.m. on the day they are prepared.

Instructions For Requesting a Court Date

If you are requesting a court date, you will need to fill out **ALL** forms found in this packet. Remember to use only black or blue ink. Forms in this packet include the following:

- 1.) Motion to Show Cause Regarding Contempt
- 2.) Order to Show Cause Regarding Contempt
- 3.) Declaration of Service

READ DIRECTIONS CAREFULLY BEFORE FILLING OUT FORMS

1) Motion to Show Cause Regarding Contempt:

- Fill out the information on the case (In Re: Youth's Last Name, First Name, Middle Initial, & DOB) and case number (14-7-00000-1).
- **Section 1.1:**
 - Fill in youth's name.
 - Mark the box indicating the type of case you have (ARY/CHINS) and fill in date the order was entered. (Usually the first date you appeared in court).
- **Section 1.3 (B), page 4**
 - Mark the box indicating the type of case you have (ARY/CHINS) and fill in the date the order was entered. (Usually the first date you appeared in court).
- **Section 1.3, page 5**
 - Mark the box at the beginning of each violation section.
 - Fill in the section of the order that was allegedly violated (usually 3.3, however 3.1 covers residence violations).
 - Fill in the date of the alleged violation.
 - On the lines provided: Write each condition the youth allegedly violated and briefly describe how the violation occurred. **Example:** *Youth violated curfew. Youth was ordered to follow curfew of 10:00 p.m. Youth did not come home until 11:30 p.m.*
 - Continue to list each allegation as described above.
- **NOTE:**
 - If you need additional room for more allegations, you may request additional pages or continue listing them on an 8 ½ x 11 piece of paper.
 - **Remember;** write the section of the order that was allegedly violated and the date of the violation, before briefly describing what occurred.
 - **Please stay within the lines and margins provided and do not write on the back of any pages.**
- **Section 1.3, page 6**
 - Moving party **must** date and sign.

2) Order to Show Cause Regarding Contempt:

- Fill out the information on the case (In Re: Youth's Last Name, First Name, Middle Initial, & DOB) and case number (14-7-00000-1).
- Fill in the youth's name and the parent's name.
- **Leave the rest of this form blank.**

3) Declaration of Service

- Fill out the information on the case (In Re: Youth's Last Name, First Name, Middle Initial, & DOB) and case number (14-7-00000-1).
- The remainder of this form will be completed by the person serving the Motion and Order. See below.

Dropping off and picking up paperwork:

- Drop off all completed paperwork as stated on page one of the packet.
- If **YOU** are unable to pick up the paperwork yourself, then you may designate someone else to do it, but **ONLY** if you write the name of the person who will be picking it up in the "message" box located on page 1 in the upper right hand corner of the packet.
- Anyone who picks up paperwork in your absence must bring identification and present it to the receptionist. **(Please note: We CANNOT release your paperwork to ANYONE but you without I.D. – No Exceptions).**
- If you do not intend to pick up your paperwork when it's first made available for pick up, please inform staff by writing this information in the "message" box. This box may also be used for any other information you'd like to convey such as; "can't pick up until Friday," and/or "please set this for Thursday's only," and/or "do not set for the 15th because we will be on vacation." **If you do not convey your wishes, the first possible date for your hearing will be set, allowing you just enough time to serve the youth.**

Service On Youth:

- A copy of the Motion to Show Cause and Order to Show Cause Regarding Contempt will need to be personally served on the youth.
- The youth **MUST BE SERVED** by someone who is 18 years of age or older and not a legal party to this case (Biological Parent(s)/Legal Guardian(s)). The youth must be served no less than five working days before the hearing. When you count the days, do not include weekends, court holidays or the day the papers were served.
- The person who serves the youth must fill out a Declaration of Service (attached to this packet) which states the name of the person who served the documents, the date they served the documents, who they served the documents on (youth), and the type of documents that were served, as well as the day the documents that were served were filed with the court. They'll also need to sign the Declaration of Service stating all the above information is true and correct. **DO NOT** have someone serve the youth and sign the declaration without having the other information completed.
- Bring the Declaration of Service to the scheduled hearing. If the youth does not show up for their hearing, a warrant may be issued for their failure to appear at the hearing.

SUPERIOR COURT OF WASHINGTON COUNTY OF SNOHOMISH JUVENILE DIVISION	
IN RE: DOB:	NO: MOTION TO SHOW CAUSE REGARDING CONTEMPT FOR VIOLATION OF AN AT RISK YOUTH/CHILD IN NEED OF SERVICES ORDER

I. MOTION AND DECLARATION

1.1 I move the Court for an order finding _____ in contempt for failure to comply with the terms of:

- ☐ Child in Need of Services (CHINS) order dated _____, 20____.
- ☐ At-Risk Youth (ARY) order dated _____, 20____.
- ☐ Placement order under ARY/CHINS dated _____, 20____.

1.2 Granting Sanctions for contempt which may include a fine of up to \$100.00, imprisonment of up to seven days and/or other relief as requested as provided for in Chapter 7.21 RCW.

1.3 FACTS IN SUPPORT of this motion are:

- A) The respondent personally appeared for the Fact Finding hearing, therefore service is waived.
- B) I, the petitioner, do declare that The ☐ CHINS ☐ ARY Order dated _____ was violated by the respondent as follows: (list each section of the order that was violated and state when and how the violation occurred)

☐ Section 3.3 was violated on _____ by the Respondent in the following ways:

☐ Section 3.3 was violated on _____ by the Respondent in the following ways:

☐ Section 3.3 was violated on _____ by the Respondent in the following ways:

☐ Section _____ was violated on _____ by the Respondent in the following way(s):

I DECLARE under penalty of perjury under the laws of the State of Washington that the forgoing is true and correct.

Dated this _____ day of _____, 20____ at _____, Washington.
(City)

Signature of Moving Party

Printed Name of Moving Party

SUPERIOR COURT OF WASHINGTON COUNTY OF SNOHOMISH JUVENILE DIVISION	
IN RE: DOB:	NO: ORDER TO SHOW CAUSE REGARDING CONTEMPT (ARY/CHINS) (CLERK'S ACTION REQUIRED)

IT IS HEREBY ORDERED THAT:

_____ and _____ are DIRECTED to personally APPEAR
(Youth's Name) (Parent's Name)
at a HEARING ON THE ATTACHED MOTION TO BE HELD ON _____, 20____
at _____ am/pm at the Denney Juvenile Justice Center, 2801 10th Street, Everett WA 98201, and
show cause why contempt should not be found.

Dated: _____
JUDGE/COMMISSIONER

Screened by: _____

DOB: